



Grammmarian



Sample Script

Introduction

“Mr./Madam Toastmaster of the Day, fellow Toastmasters, and dear guests! As the Grammarian, it is my responsibility to pay close attention to all speakers, listening carefully to their language usage. I’ll take note of any misuse of the English language as well as the outstanding usage.

As the Grammarian, it is also my duty to introduce the Word of the Day and the Phrase of the Day. For today’s meeting, the Word is _____, which means _____. [Point at the Word of the Day] An example of using the word is _____. Each speaker is encouraged to use the Word of the Day in their speeches.

I will present my report when called upon by the General Evaluator. Over to you Toastmaster of the Day.”

Reporting

“Thank you General Evaluator. It was a pleasure listening to your speeches today. I’ve made a note of all the excellent grammar usages such as (mention some of them). I would also like to point out some of the words and sentences that were used incorrectly (mention some of them).

Meanwhile, I am happy to see that fellow members are eager to use the World of the Day! Raj, Lee and John used the World of the Day in their speeches, great job! As you can see, this world is really helpful in conveying your message, I hope everyone can use it more often in your future speeches!

Back to you General Evaluator.”

PS: The next page includes a Grammarian's Report template. Feel free to print it out and take it to your Toastmaster’s meetings for ease of reporting.

Grammarians Report

Speaker	Outstanding Usage	Incorrect Usage	Word of the Day Used: Yes/No
Presiding Officer	-	-	
	-	-	
	-	-	
Toastmaster of the Day	-	-	
	-	-	
	-	-	
Timer	-	-	
	-	-	
	-	-	
Ah Counter	-	-	
	-	-	
	-	-	
Speaker 1	-	-	
	-	-	
	-	-	
Speaker 2	-	-	
	-	-	
	-	-	
Speaker 3	-	-	
	-	-	
	-	-	
Evaluator 1	-	-	
	-	-	
	-	-	
Evaluator 2	-	-	
	-	-	
	-	-	
Evaluator 3	-	-	
	-	-	
	-	-	
Table Topic Master	-	-	
	-	-	
	-	-	
Table Topic Speaker 1	-	-	
	-	-	
	-	-	
Table Topic Speaker 2	-	-	
	-	-	
	-	-	
Table Topic Speaker 3	-	-	
	-	-	
	-	-	
Table Topic Speaker 4	-	-	
	-	-	
	-	-	
General Evaluator	-	-	
	-	-	
	-	-	



Helping anxious public speakers move from
frantic towards confidence

Thank You!

Hope you have found some value here for your journey
as a public speaker.

*For more tips on Toastmasters and Public Speaking, go to
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